

Manhattan High School

Reserved Senior Parking Spaces 2022-23



Seniors! You can reserve and paint your very own parking spot for the 2022-2023 school year! Manhattan School District is allowing senior students to paint their own parking spot for the duration of their senior year. This activity is aimed at improving school pride and camaraderie. If you are a **SENIOR** graduating in **2023** and wish to have a **RESERVED** parking spot, please read on!

IMPORTANT – To receive a senior parking spot for painting, the senior student must present a completed student/parent agreement AND parking spot design request to Mrs. Howells by 3:00 pm on the day prior to their selected painting day. Painting days will be Wednesday, August 17th and Saturday, August 27th. A school-issued parking decal and \$30 payment to reserve the desired parking spot will also be required.

REQUIREMENTS – To begin painting a parking space on the designated painting day(s), the following criteria must be met:

- The student must be a senior at MHS graduating in 2023.
- The student must have received a parking decal from the office and verification of the \$30 reservation fee.
- The student and their parent/guardian(s) will have submitted a signed contract to agree to all guidelines and rules no later than the Friday prior to painting.
- The student must have cleared any financial obligations/fines owed to the school prior to purchasing a senior parking spot.
- Students will choose from designated spots the morning of painting and they must use that spot for the duration of the school year. Spots are not to be shared with others.
- All spaces must be painted over with **FLAT BLACK PAINT** no later than Friday, May 26, 2023 or the student will be charged a \$30 repainting fee at graduation check out.

PARKING SPOT DESIGN PROPOSAL

- Students **MUST** complete the Senior Parking Spot Painting Design Request. They will submit their drawn proposal of the parking space designs (including colors) to the Principal, Mrs. Howells no later than 3:00 pm on the day prior to their selected painting day.
- Submissions will be reviewed by Mrs. Howells for approval. Any questionable designs will be discussed and evaluated.
- Variation from the approved design proposal will warrant surrender of the reserved space for the remainder of the school year and forfeiture of the fee (no refunds of painted parking fee).
- A copy of the design proposal will be kept on file with the student's parking permit information.
- The senior parking design request sheet must be done in color and must represent **exactly** what will be painted on your parking space to be accepted.

Design Guidelines

- The reserving student's name is the **ONLY** name that will be allowed to be painted on the spot.
- Painted parking spot designs will not exceed the length of the yellow painted parking lines.
- All designs must leave a 4" border between the designated paint area of the parking spot and the yellow parking space lines. Painters' tape should be used to ensure this border is accomplished.
- Students must use a **water-based latex exterior paint ONLY**.
 - oil-based, reflective, fluorescent, textured or spray paints will **NOT** be allowed
 - paint sprayers, glitter, and clear coats will also be prohibited
- Students **MUST** purchase their own paint and supplies.
 - school spirit colors are suggested! (black, orange, and white)
 - Go to Home Depot, Lowe's, Sherwin Williams, Ace Hardware, Dollar Tree, Target or Walmart for painting supplies. (plan ahead...consider sharing colors with peers)
- Students will not use "Striping Paint" or any other "Raised" paint or Roofing Tar (it either peels up or is difficult to paint over at the end of the school year).
- Students will paint inside of their designated design area **ONLY**.
- Students will not cover yellow painted parking lines.
- The following will be **prohibited** for use in designs:
 - offensive language, pictures or symbols
 - negative or rude language
 - "gang-style tagging"
 - double entendres (word or phrase open to two interpretations, one of which is usually risqué or indecent)
 - words, symbols, or graphics in violation of our student code of conduct described in the Manhattan High School Student Handbook

DISCIPLINE

- Any Manhattan High School student that paints a parking spot without permission or vandalizes a senior parking spot will lose their parking privileges and face disciplinary action and consequences.
- The upkeep of the space is the responsibility of the student. If for some reason the space needs to be repainted (because of graffiti or other reason), the student must speak with Mrs. Howells immediately.
- If a student withdraws or is removed from school due to disciplinary actions during the school year, the reserved parking space will be painted over with black water- based latex exterior paint and used as a general parking spot.
- Prohibited or unapproved designs will be painted over at the discretion of the Principal. Disciplinary action may be taken, and students may forfeit their right to a parking space and/or the right to drive on campus.

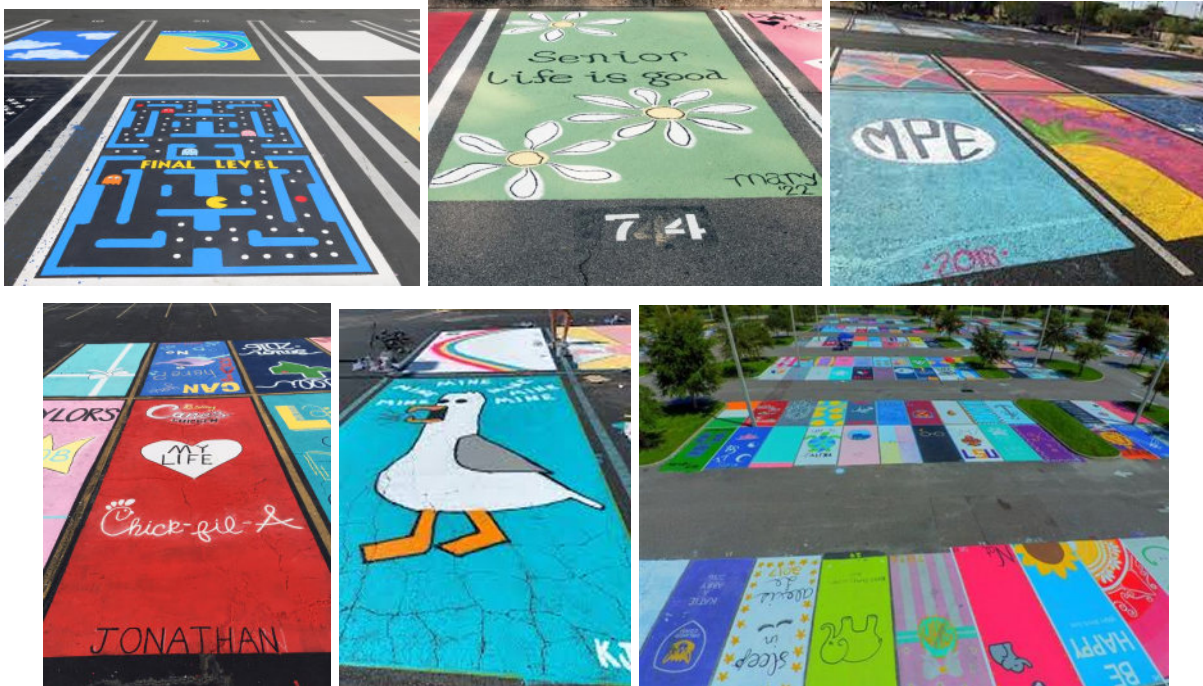
PAINTING DAYS – Painting will take place ONLY on the designated days and must follow the expectations and guidelines provided.

- Mrs. Howells will oversee painting on the following days and times:
 - Wednesday, August 17th from 8 am-3 pm
 - Saturday, August 27th from 9 am-4 pm
- Students must get their paint checked by Mrs. Howells before beginning on the day of painting.
 - ONLY WATER-BASED EXTERIOR LATEX paint will be allowed. (This can be found at retail stores like Ace, Sherwin Williams, Lowes, or Home Depot.)
- **All painting must be completed on one of the designated painting days.**
- Any teachers, staff, friends, or family that wish to help are encouraged and welcomed!

SUGGESTED SUPPLIES – All supplies must be provided by the students!

- | | |
|---|--|
| <input type="checkbox"/> Copy of approved design to use as a template | <input type="checkbox"/> paper towels |
| <input type="checkbox"/> Chalk to be used for outlining design | <input type="checkbox"/> towels/blankets to sit on |
| <input type="checkbox"/> Approved paint (plan ahead to consider sharing with peers) | <input type="checkbox"/> lawn chairs |
| <input type="checkbox"/> broom to sweep off parking spot prior to painting | <input type="checkbox"/> pop-up tents for shade |
| <input type="checkbox"/> paint brushes, rollers, sponges, etc. | <input type="checkbox"/> sunscreen |
| <input type="checkbox"/> painter's tape | <input type="checkbox"/> trash bags |
| <input type="checkbox"/> stencils | <input type="checkbox"/> clothes for painting |
| <input type="checkbox"/> water bucket for dirty brushes | <input type="checkbox"/> water & snacks |
| <input type="checkbox"/> tray(s) for paint | |

DESIGN IDEAS



Senior Parking Spot Painting Student/Parent Agreement

Senior Reserved Painted Parking Spaces are available on a first-come, first-served basis. If you decide to purchase one of these spaces, please follow the instructions to purchase your parking spot. This form MUST be submitted to Mrs. Howells no later than 3:00 pm on the day prior to the selected painting day along with \$30.00 payment to the office.

STUDENT INFORMATION:

Last Name: _____ First Name: _____

Grade: 12th Grade/Seniors ONLY! Student ID #: _____

Address: _____ City: _____

State: _____ Zip: _____ Cell Phone#: (_____) _____

Driver's License #: _____

IMPORTANT: You are NOT permitted to apply for a senior parking spot if you have not received a parking decal for the 2022-2023 school year.

VEHICLE #1 INFORMATION:

Make: _____ Model: _____ Year: _____

Color: _____ License Plate #: _____

VEHICLE #2 INFORMATION:

Make: _____ Model: _____ Year: _____

Color: _____ License Plate #: _____

We certify that the above information is correct and that the above student has a valid Driver's License or Interim Driver's License and applicable auto insurance. We have also read and understand the rules and regulations as they pertain to our student code of conduct and agree to abide by these regulations and policies as well as those associated with Reserved Senior Parking Spaces. At any time during the year, MHS reserves the right to remove the senior parking space painting privilege and pursue disciplinary action up to and including criminal action should any violations take place.


Student Signature

Parent/Guardian Signature

(Required even if student is 18 years of age or older)

Senior Parking Spot Painting Design Request

This design request form must be submitted to Mrs. Howells no later than 3:00 pm on the day prior to the selected painting day, along with payment of \$30 to the office. This design sheet must be done in color and must represent exactly what will be painted on your parking space to be accepted.



Parking Design

Use the space to the right to showcase your desired design for your parking space.

You may also use another sheet of paper for your drawing or generate and print a computer sketch.

Remember that you will have a 4" border between your design and the yellow parking lines.

If a computer generated sketch or separate paper are used to create your design, please attach it to this form upon submission.

Student Name

Student Signature

Student Cell Phone #

Principal Signature

Date

Approved

Not Approved (resubmit)

Comments: