

**REGULAR MEETING, DECEMBER 12, 2016**

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, December 12, 2016, at 7:30 p.m. in the High School Activities Room. Vice-Chairman Grue called the meeting to order.

Members Present: Dennis Grue, Steve Heersink, Brand Robinson, Mike Swan, and Kelly Duncan.

Members Absent: Rob Brownell.

Superintendent Scott Chauvet, Principals Scott Schumacher and Neil Harvey, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

**PLEDGE OF ALLEGIANCE**

Vice-Chairman Grue led the Pledge of Allegiance.

**RECOGNITION OF GUESTS**

Vice-Chairman Grue recognized the visitors in attendance. Manhattan Schools Rotary Student of the Month for November 2016, Jessica Hawkins, was recognized and congratulated by the Board.

**PUBLIC COMMENT**

Vice-Chairman Grue read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

**BOARD INFORMATION ITEMS #1:**

**BRAD HALL – 4C SPORTS**

Brad Hall, CEO and founder of 4C Sports, made a presentation to the Board about offering our students access to his biomechanical and baseline concussion testing. He explained his 100% scientific testing and how it works. He said that his postural sway concussion test is more accurate than our current method of impact concussion testing. Brad extended an offer to our school district to donate his services to our students for the initial baseline test. The test would be voluntary for any interested students. Brad will contact our Administration to talk about when and where the test will be offered.

**CONSENT AGENDA:**

Kelly Duncan made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular November 8, 2016; the current Substitute Teacher list for the 2016-2017 school year; Preschool Contracted Services with Wise Woods Preschool for the 2016-2017 school year. The motion was seconded by Brand Robinson and it carried unanimously.

**BOARD ACTION ITEMS:**

**FACILITIES BUILDING UPDATE**

Karen Hedglin gave the Board an update on our building bond project. The next set of construction drawings are complete and on file in the District Office for review and comments. Groundbreaking is on schedule for February or March 2017.

The Board gave DAC the approval to order a metal building now that is part of the building bond project as it takes 20 weeks to get the materials.

After discussion, Mike Swan moved to approve the Commissioning Agent Authority Agreement with McKinstry Essention for Commissioning Services in the amount of \$59,745 for the Manhattan High School Addition and Elementary Renovation Project. Steve Heersink seconded the motion, which carried with no dissenting votes. The approved Commissioning Authority Agreement with McKinstry is attached to these Minutes and made a part hereof.

Bridget Ekstrom, D.A. Davidson & Co., reviewed the results of the second bond issuance from the December 12, 2016, sale of \$3,575,000 General Obligation School Building Bonds, Series 2017, in the Manhattan High School District. Of the total authorized amount of \$12,400,000 approved at the June 28, 2016, bond election for the High School District, the first issue was completed in the amount of \$8,825,000 on September 12, 2016. The term of the second tax-exempt bond issuance is 20-years with a final maturity on July 1, 2036. The bond money proceeds will be received into our High School Building Fund at closing on January 4, 2017. Also, as part of the financing process, the school district received a credit rating of "A+" from Standard & Poor's rating service. The Bond Purchase Agreement, signed on December 12, 2016, at 12:20 p.m. by the Bond Financing Committee, is attached to these Minutes and made a part hereof.

Kelly Duncan moved to approve the Manhattan High School District No. 3 "RESOLUTION RELATING TO \$3,575,000 GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2017; FIXING THE FORM AND DETAILS, MAKING COVENANTS WITH RESPECT THERETO, AUTHORIZING THE EXECUTION AND DELIVERY AND LEVYING TAXES FOR THE PAYMENT THEREOF". The motion was seconded by Steve Heersink and it carried with no dissenting votes.

The Manhattan High School District No. 3 CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE is attached to these Minutes and made a part hereof.

Steve Heersink moved to approve the Dorsey & Whitney Engagement Letter dated November 7, 2016, for bond counsel services in regards to the 3.575M High School General Obligation School Building Bonds, Series 2017. Brand Robinson seconded the motion, which carried unanimously. The Engagement Letter and Acknowledgment are attached to these Minutes and made a part hereof.

Superintendent Chauvet told the Board that after many months of trying to find a buyer for the old boiler from the Elementary School, it has been decided to scrap it for money after being on the school district obsolete property list.

#### **PERSONNEL**

The hiring of both an Assistant JH Boys Basketball coach and a Custodial helper has been tabled until next month.

#### **RESOLUTION TO ADOPT ELEMENTARY GENERAL FUND BUDGET AMENDMENT**

Due to an unanticipated enrollment increase, Mike Swan made a motion to approve a Resolution to adopt an Elementary School General Fund Budget Amendment in the amount of \$22,560.41 as proposed. Kelly Duncan seconded the motion and it carried unanimously. The adopted Elementary School General Fund Budget Amendment Resolution is attached to these Minutes and made a part hereof.

**RESOLUTION TO ADOPT HIGH SCHOOL GENERAL FUND BUDGET AMENDMENT**

Due to an unanticipated enrollment increase, Steve Heersink made a motion to approve a Resolution to adopt a High School General Fund Budget Amendment in the amount of \$39,825.69 as proposed. Brand Robinson seconded the motion and it carried unanimously. The adopted High School General Fund Budget Amendment Resolution is attached to these Minutes and made a part hereof.

**TRANSPORTATION CONTRACT ADDENDUM**

After discussion, Brand Robinson moved to approve the Bus Transportation Contract Addendum as proposed by Harlow’s effective December 1, 2016. The general transportation rate will increase from \$4.38 per mile to \$4.42 per mile. The motion was seconded by Steve Heersink, which carried with no dissenting votes. The Contract Addendum is attached to these Minutes and made a part hereof.

**BOARD INFORMATION ITEMS #2:  
BOARD POLICY UPDATES – 2<sup>ND</sup> READING**

The Board tabled the 2<sup>nd</sup> Reading on the following policies:  
New Policies – 7225 Crowd Funding (Optional); 8205 Meal Charge Policy (Required); 8210 Procurement Policy for School Food Purchases (Required); 1000FE-1013FE Flexibility and Efficiency Policy Series.  
Revised Policies – 2510 School Wellness.

**PRINCIPALS’ REPORT**

Principals Scott Schumacher and Neil Harvey updated the Board on recent and upcoming events in each of their schools, as well as the projects they have been working on.

**SUPERINTENDENT’S REPORT**

Superintendent Chauvet gave a report to the Board on the following topics:

1. The staff and trustee Christmas party will be held on December 17, 2016, from 5-7 p.m. at the Sacajawea in Three Forks.
2. The external audit of our 2015-2016 fiscal year was recently completed by Rudd & Co. and went very well.
3. The school district received a letter from the OCR (Office of Civil Rights) regarding website accessibility issues on the Manhattan School District website. Our school personnel are working with Kaleva Law and Schoolwires to resolve these issues.

**CLAIMS**

Vouchered claims for the month of December, 2016, were examined and approved for payment.

No further business appearing before the Board, Vice-Chairman Grue adjourned the meeting at 9:00 p.m.

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Robert Brownell, Chairman

ATTEST: \_\_\_\_\_  
Ann Heisler, District Clerk

**Board Approved January 10, 2017**