

REGULAR MEETING, FEBRUARY 12, 2019

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, February 12, 2019, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue, Brand Robinson, Mike Swan, Ethan Severson, and Matt White.

Superintendent Scott Chauvet, High School Principal Jason Slater, 5-8 Principal Scott Schumacher, K-4 Principal Neil Harvey, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE

Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Chairman Brownell recognized the visitors in attendance.

Manhattan Schools Rotary Student of the Month Isaac Boyd was recognized by the Board.

Linsey Kallestad talked to the Board about using the school facilities to run an afterschool program for students in grades K-4. Linsey would run the program similar to a daycare and all payments from parents would go to her. Linsey would fill out a facilities use form and pay the school a fee that would be determined by administration. Superintendent Chauvet has talked with our insurance agent and he will discuss the details with Linsey and the insurance requirements on her part. Linsey will bring her proposal to the March Board meeting for additional discussion and action.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

CONSENT AGENDA

Dennis Grue made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular January 15, 2019, Special January 28, 2019; January 2019 Payroll Warrants 38584-38628 \$482,386.69, January 2019 Claims Warrants 77629-77702 \$115,908.98, January 2019 Student Activities 25461-25524, 25552, Voids 25463, 25504 \$30,586.26; the current Substitute Teacher and Volunteer list for the 2018-2019 school year; the retirements of Ed Royce and Helen Sivertsen at the end of the 2019-2020 school year. The motion was seconded by Mike Swan and it carried unanimously. The approved warrant and check listings are attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS

BUILDING FACILITIES PROJECT UPDATE

The next building committee meeting with Karen Hedglin will be held later in February to review the status of any outstanding items.

EMPLOYMENT 2019-2020

Superintendent Chauvet mentioned that the 5-8 Principal position has been posted on the OPI website. The closing date for application packets is March 1, 2019.

Mike Swan moved to approve Principal employment contracts for the 2019-2020 school year with Neil Harvey as K-4 Principal; and Jason Slater as High School Principal. Matt White seconded the motion, which carried with no dissenting votes.

APPROVE 2019-2020 CALENDAR PROPOSAL

After discussion, Brand Robinson made a motion to approve the 2019-2020 School Calendar as presented. Ethan Severson seconded the motion, which carried unanimously. The approved 2019-2020 School Calendar is attached to these Minutes and made a part hereof.

SARTAIN LAND TRANSFER REQUEST

After getting additional input from the County Superintendent of Schools Matthew Henry, Mike Waterman of Bozeman School District, and the school district's attorney Elizabeth Kaleva; Superintendent Chauvet made a recommendation to the Board to approve the land transfer request from Wes and Amber Sartain as proposed.

After further discussion, Ethan Severson made a motion to approve the resolution to transfer the property owned by Wes and Amber Sartain from the Bozeman High School District into the Manhattan High School District as proposed. The motion was seconded by Matt White and it carried with no dissenting votes.

The approved Resolution of Board of Trustees of Receiving District is attached to these Minutes and made a part hereof.

ANNUAL SCHOOL ELECTION – MAY 7, 2019

The Annual School Election will be held on Tuesday, May 7, 2019. The two Trustees who are up for re-election are Rob Brownell and Brand Robinson. Nominating Petitions for the open positions must be filed with the District Clerk by March 28, 2019, in order for the candidate's name to appear on the ballot.

Dennis Grue made a motion to approve the following resolution:

BE IT RESOLVED, the Board of Trustees for Manhattan Elementary School District No. 3 and Manhattan High School District No. 3, Gallatin County, State of Montana, will hold the Annual Regular School Election on Tuesday, May 7, 2019, which date is not less than seventy (70) days after the passage of this resolution.

The election will be held by mail ballot conducted by the County Election Administrator with all qualified electors in Manhattan Elementary School District No. 3 and Manhattan High School District No. 3 participating.

The purpose of the election is to elect two (2) Trustees for a three year term from Manhattan School District No. 3.

Matt White moved to approve an additional levy to operate and maintain the General Fund for FY 2019-2020 in the Manhattan Elementary School. Dennis Grue seconded and it carried with no dissenting votes.

Ethan Severson moved to approve an additional levy to operate and maintain the General Fund for FY 2019-2020 in the Manhattan High School. Mike Swan seconded and it carried with no dissenting votes.

If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Ann Heisler, school district election administrator, to cancel that portion of the election in accordance with 13-1-304 and 20-3-313, MCA.

BE IT FURTHER RESOLVED, that the clerk of Manhattan School District No. 3 is hereby directed to notify the County Election Administrator the date of holding said election, and request him to close registration and to prepare and furnish election materials as required by law.

The Gallatin County Election Administrator is further instructed to submit a written mail ballot plan to the office of the Montana Secretary of State in a timely manner and to publish and post notice of the election in a manner and at the times required by law, and to appoint a sufficient number of judges and to conduct the election as required by law.

Mike Swan seconded the motion, which carried unanimously.

The two Board members that were appointed to work with the teachers in communicating the levy election needs to the Manhattan community will be Ethan Severson and Matt White.

BOARD INFORMATION ITEMS

SPRING ENROLLMENT COUNT

On the OPI Spring enrollment count date of February 4, 2019, the Elementary K-4 School had 265 students; the 5-8 School had 224 students; and the High School had 267 students. Total district enrollment is 756 students.

MEA REQUEST TO OPEN NEGOTIATIONS

Superintendent Chauvet reported to the Board that he received a letter from the Manhattan Education Association (MEA) requesting their desire to open negotiations for the Collective Gaining Agreement for the 2019-2020 and the 2020-2021 school years.

PRINCIPALS' REPORT

K-4 Principal Neil Harvey, 5-8 Principal Scott Schumacher, and High School Principal Jason Slater updated the Board on upcoming events and activities in each of their schools, as well as the projects they have been working on.

SUPERINTENDENT'S REPORT

Superintendent Chauvet gave a report to the Board on the following topics:

1. Chauvet stated that all concerns from the January Special Board meeting have been addressed.
2. Little guy wrestling has begun with a large turnout of participants.
3. Our facilities are being used every night with athletic programs, travel teams, and other activities.
4. Adult Education classes are currently being scheduled for this spring.

CLAIMS

Vouchered claims for the month of February, 2019, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 8:20 p.m.

Robert Brownell, Chairman

ATTEST: _____
Ann Heisler, District Clerk

Board Approved March 12, 2019