

REGULAR MEETING, JANUARY 15, 2019

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, January 15, 2019, at 7:00 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue, Brand Robinson, Mike Swan, Ethan Severson, and Matt White.

Superintendent Scott Chauvet, High School Principal Jason Slater, 5-8 Principal Scott Schumacher, K-4 Principal Neil Harvey, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE

Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Chairman Brownell recognized the visitors in attendance.

Manhattan Schools Rotary Student of the Month Kylie Hansen was recognized and congratulated by the Board.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

CONSENT AGENDA

Dennis Grue made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular December 11, 2018; December 2018 Payroll Warrants 38535-38583 \$499,168.28, December 2018 Claims Warrants 77567-77628 Voids 77603, 77604 \$163,288.33, December 2018 Student Activities 25386-25460, 25551 \$30,957.03; write-off outstanding district warrants and activities fund checks over one year old; the current Substitute Teacher and Volunteer list for the 2018-2019 school year; the retirement of Cheryl Asay as assistant business manager and school nurse. The motion was seconded by Matt White and it carried unanimously. The approved warrant and check listings, and the list of outstanding warrants and checks over one year old approved for write-off, are attached to these Minutes and made a part hereof.

BOARD ACTION ITEMS

FACILITIES BUILDING UPDATE

Karen Hedglin gave an update on the final items that we are still working on from the bond project, including the mezzanine bleacher issue, and the volleyball floor imbeds. Karen is also working on the warranty log and will send it electronically to the school district when it is complete.

EMPLOYMENT 2018-2019

Ethan Severson moved to approve employment contracts (pending a successful fingerprint background check and pre-employment physical if required) for the 2018-2019 school year with the following: Emily Chaffins – kitchen helper, and Cody Hess – custodial helper. Matt White seconded the motion, which carried with no dissenting votes.

Mike Swan moved to approve the discretionary leave request from Amanda Swenson as proposed. The motion was seconded by Dennis Grue and it carried unanimously.

Dennis Grue moved to approve the termination of Alyssa Dodd during her probationary period as custodial helper. Ethan Severson seconded, which carried unanimously.

RETIREMENT AGREEMENT

Brand Robinson made a motion to approve the Retirement Agreement as proposed with 5-8 Principal Scott Schumacher effective June 30, 2019. The motion was seconded by Matt White and it carried with no dissenting votes. The Retirement Agreement is attached to these Minutes and made a part hereof.

SARTAIN LAND TRANSFER REQUEST

The Board tabled the land transfer request decision that they discussed at the December 2018 Board meeting until the February Board meeting.

BOARD INFORMATION ITEMS

ANNUAL SCHOOL ELECTION – MAY 7, 2019

District Clerk Ann Heisler reviewed the annual school election calendar and key dates with the Board. The Annual School Election will be held on Tuesday, May 7, 2019. The two Trustees who are up for re-election are Rob Brownell and Brand Robinson. Nominating Petitions for the open positions must be filed with the District Clerk by March 28, 2019, in order for the candidate's name to appear on the ballot.

MHSA ANNUAL MEETING PROPOSALS

High School Principal Jason Slater reviewed the MHSA Proposals that will be voted on at the 2019 MHSA Annual Meeting on Monday, January 21, 2019.

STANDARDS-BASED GRADING INFORMATION SESSION

The district will be hosting an informational session on Standards-Based Grading on Tuesday, January 29, 2019 in the high school activities room. The speaker will be Melissa Tovaas from MECC, the Montana Education Curriculum Consortium. The meeting is open to the community.

PRINCIPALS' REPORT

K-4 Principal Neil Harvey, 5-8 Principal Scott Schumacher, and High School Principal Jason Slater updated the Board on upcoming events and activities in each of their schools, as well as the projects they have been working on.

SUPERINTENDENT'S REPORT

Superintendent Chauvet gave a report to the Board on the following topics:

1. The Manhattan School District is scheduled for an OPI Special Education Monitoring review in February 2019.
2. The walking track rules and procedures are currently being discussed and will be posted soon.
3. Special Thanks to Assistant Maintenance Supervisor Mark Longie for stepping up while other key custodial staff members were gone.

SUPERINTENDENT EVALUATION – Executive Session

Chairman Brownell determined that the matter of the Superintendent’s Evaluation involves individual privacy and public disclosure would not be in the best interest of the Superintendent. He called an Executive Session at 8:10 p.m.

Following Executive Session, Chairman Brownell reconvened the meeting at 11:30 p.m.

Dennis Grue made a motion to accept the Superintendent evaluation as discussed and that beginning July 1, 2019, the Manhattan Board of Trustees extends the Superintendent contract for one additional year. The Superintendent is currently under contract through 2019-2020. This extension would put the Superintendent under contract through the 2020-2021 school year. Salary and/or benefits will be determined at a later date before July 1, 2020. The motion was seconded by Ethan Severson and it carried unanimously.

CLAIMS

Vouchered claims for the month of January, 2019, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 11:35 p.m.

Robert Brownell, Chairman

ATTEST: _____
Ann Heisler, District Clerk

Board Approved 2/12/19