

REGULAR MEETING, NOVEMBER 8, 2016

The trustees of Manhattan School District No. 3, high school and elementary districts, met in regular session, November 8, 2016, at 7:30 p.m. in the High School Activities Room. Chairman Brownell called the meeting to order.

Members Present: Rob Brownell, Dennis Grue, Steve Heersink, Brand Robinson, Mike Swan, and Kelly Duncan.

Superintendent Scott Chauvet, Principals Scott Schumacher and Neil Harvey, and Clerk Ann Heisler were present throughout the entire proceedings. Guests attending the meeting are on the list attached to these Minutes and made a part hereof.

PLEDGE OF ALLEGIANCE

Chairman Brownell led the Pledge of Allegiance.

RECOGNITION OF GUESTS

Chairman Brownell recognized the visitors in attendance. Manhattan Schools Rotary Student of the Month for October 2016, Colter Barney, was recognized and congratulated by the Board.

PUBLIC COMMENT

Chairman Brownell read the public comment statement, and asked for public comment on any non-agenda items. No comments were made.

CONSENT AGENDA

Dennis Grue made a motion to approve the following items on the Consent Agenda: Board Minutes – Regular October 11, 2016; Obsolete Property Resolution to sell or otherwise dispose of school district property because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for school purposes; the current Substitute Teacher list for the 2016-2017 school year; Employment for the 2016-2017 school year as follows: Jacob Robidou – Head HS Boys Basketball, Todd Lucier – Assistant HS Boys Basketball, Carson Schmit – Assistant HS Boys Basketball, Kim Wegner-McCauley – Head HS Girls Basketball, April Wilhelm – Assistant HS Girls Basketball, Mikal Jones – Assistant HS Girls Basketball and Assistant JH Girls Basketball, Pat Lynch – Head JH Boys Basketball and Head JH Girls Basketball. The motion was seconded by Steve Heersink and it carried unanimously.

BOARD ACTION ITEMS:**FACILITIES BUILDING UPDATE**

Karen Hedglin gave the Board an update on our building bond project. The project is currently moving past design development and into construction drawings. The next set of drawings are due by December 6, 2016. There have been several items identified that will have an impact on the project cost if the Board chooses to include them in the project, and alternates and minor material modifications are being considered in the project to help with these unforeseen costs. Groundbreaking is on schedule for February or March 2017.

Bridget Ekstrom, D.A. Davidson & Co., reviewed the tentative time schedule for the 2nd bond issuance of the Manhattan High School District General Obligation Bonds, Series 2017, in the amount of \$3,575,000. The total \$12,400,000 High School General Obligation Building Bonds were approved at the June 28, 2016, election, with the first bond issuance on September 12, 2016, in the amount of \$8,825,000. The 2nd bond issuance of \$3,575,000 will be the remaining amount not issued in 2016. Updated estimates were presented on bond premium, interest rates, and the municipal market. The market is moving up and less favorable than in recent months, so Trustees were encouraged to either lock interest rates

as soon as possible, or wait several months to watch the market and see what happens. Due to the uncertainty of the market, it was decided to move ahead with the paperwork to issue the bonds, and to be ready to lock rates at any time.

Steve Heersink made a motion to approve the High School Bond Resolution relating to up to \$3,575,000 General Obligation School Building Bonds, Series 2017; authorizing the issuance and private negotiated sale thereof. The motion was seconded by Kelly Duncan and it carried unanimously. The High School Bond Resolution is attached to these Minutes and made a part hereof.

PERSONNEL

Kelly Duncan made a motion to approve the following employment contract for the 2016-2017 school year: April Callantine – custodial helper. The motion was seconded by Mike Swan, which carried with no dissenting votes.

Mike Swan made a motion to approve the Independent Contractor Agreement with Cozy Nest for Speech Therapy Services for 1 day/week as needed for the remainder of the 2016-2017 school year. Steve Heersink seconded the motion and it carried with no dissenting votes.

Dennis Grue made a motion to approve the resignation of Mark Sicotte as custodial helper. Brand Robinson seconded, which carried unanimously.

OUT OF DISTRICT STUDENT ATTENDANCE REQUEST

The out of district student attendance request was tabled.

INDIVIDUAL TRANSPORTATION CONTRACT

Steve Heersink moved to approve the TR-4 Individual Transportation Contract with Kim Fitch for the 2016-2017 school year for her high school student. The motion was seconded by Kelly Duncan and it carried with no dissenting votes.

PROCLAMATION AND PETITION FOR ELEMENTARY GENERAL FUND BUDGET AMENDMENT

Due to an unanticipated enrollment increase, Mike Swan made a motion to approve a Proclamation and Petition for an Elementary School General Fund Budget Amendment in the amount of \$22,560.41 as proposed. Brand Robinson seconded the motion and it carried unanimously. The Proclamation and Petition for an Elementary School General Fund Budget Amendment is attached to these Minutes and made a part hereof.

PROCLAMATION AND PETITION FOR HIGH SCHOOL GENERAL FUND BUDGET AMENDMENT

Due to an unanticipated enrollment increase, Steve Heersink made a motion to approve a Proclamation and Petition for a High School General Fund Budget Amendment in the amount of \$39,825.69 as proposed. Brand Robinson seconded the motion and it carried unanimously. The Proclamation and Petition for a High School General Fund Budget Amendment is attached to these Minutes and made a part hereof.

BOARD INFORMATION ITEMS:

RECERTIFICATION OF TAXABLE VALUES

Due to the recent settlement between the Department of Revenue (DOR) and Northwestern Energy's valuation appeal for Tax Year 2016 on their centrally assessed property, our school district's taxable values were decreased from the original amount certified by the DOR in August 2016

These lower taxable values from Northwestern Energy would result in revenue shortfalls in our budgeted funds unless we request that the DOR provide a revised certified taxable value for each of our taxing jurisdictions – 0347 Manhattan Elementary and 0348 Manhattan High School. Based on OPI’s recommendation that affected school districts request a revised certification from the DOR, Manhattan School District made the required requests and received revised certified taxable valuations for 0347 Manhattan Elementary School District at \$7,070,965, down \$81,305 from the August 2016 certified value of \$7,152,270; and 0348 Manhattan High School District at \$10,999,792, down \$135,427 from the August 2016 certified value of \$11,135,219.

BOARD POLICY UPDATES – 1ST READING

The Board held a 1st Reading on the following policies:

New Policies – 7225 Crowd Funding (Optional); 8205 Meal Charge Policy (Required); 8210 Procurement Policy for School Food Purchases (Required); 1000FE-1013FE Flexibility and Efficiency Policy Series.

Revised Policies – 2510 School Wellness.

PRINCIPALS’ REPORT

Principals Scott Schumacher and Neil Harvey updated the Board on recent and upcoming events in each of their schools, as well as the projects they have been working on.

The school will host a Veteran’s Day Program on November 11, 2016. Parent Teacher conferences will be held on November 16-17, 2016.

Elementary Principal Scott Schumacher presented the final K-8 Bullying Report form and the Bullying Investigation form to be used for each reported bullying incident.

High School Principal Neil Harvey said that Manhattan School District will be having an External Review with AdvancED, a national accrediting organization, on November 28-29, 2016, to determine whether our school district meets the requirements of accreditation.

SUPERINTENDENT’S REPORT

Superintendent Chauvet gave a report to the Board on the following topics:

1. We have large numbers of students in our JH basketball programs and the school is looking at the best way to run these programs.
2. A major cleanup of the maintenance shop area and around the school has started.
3. The school is discussing a switch to Infinite Campus for the next school year.

CORRESPONDENCE

CLAIMS

Vouchered claims for the month of November, 2016, were examined and approved for payment.

No further business appearing before the Board, Chairman Brownell adjourned the meeting at 8:40 p.m.

Robert Brownell, Chairman

ATTEST: _____
Ann Heisler, District Clerk

Approved December 12, 2016