

# MANHATTAN PUBLIC SCHOOLS

## VACANCY ANNOUNCEMENT

**JOB TITLE:**

Part-Time Kitchen Aide

**COMPENSATION:**

\$14.33 hourly or to be determined by the Superintendent and Board of Trustees.

**POSTING DATE:**

11/19/2021

**POSITION SUMMARY:**

Responsible for cleanliness of the cafeteria during and after lunch service, assisting students during lunch service, and assisting other kitchen staff members if needed.

**DESIRED MINIMUM QUALIFICATIONS:**

No experience required; high school diploma or equivalent, or any combination of training and experience likely to provide the desired knowledge and abilities.

**REPORTING RELATIONSHIP:**

Reports to the Food Service Manager.

**TERMS OF EMPLOYMENT:**

1. Part-time, school-year position, approximately 15 hours per week.
2. Vacation and Sick Leave are earned pursuant to Montana Law.

**CLOSING DATE:**

Open Until Filled

**EQUAL EMPLOYMENT OPPORTUNITY:**

Manhattan School District #3 is an equal opportunity employer and does not discriminate in regards to race, color, religion, nationality, sex, age, marital status, or disability.

**APPLICATION PROCEDURE:**

Fill out a classified application which is available on the school website, [www.rollontigers.org](http://www.rollontigers.org) or in the Manhattan School District Office, 416 North Broadway, Manhattan, MT 59741. Upon recommendation for hire, candidates will be provided a packet of payroll forms to include a fingerprint background check and pre-employment physical.

**CONTACT INFORMATION:**

Food Service Manager: Shawna Longie Cell: 406.570.3314 Email: [slongie@mhstigers.org](mailto:slongie@mhstigers.org)

District Superintendent: Mr. Brian Ayers 406.284.6460 Email: [bayers@mhstigers.org](mailto:bayers@mhstigers.org)