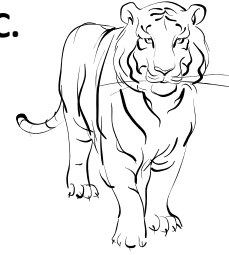


**MANHATTAN PUBLIC SCHOOLS FOUNDATION, INC.
SCHOLARSHIP APPLICATION**

FOR

**“The Lieutenant General Patrick M. Hughes
and Karlene K. Hughes Family Trust**



1. WHAT IS IT?

One \$1000.00 scholarship will be awarded each year to a 12th grade student at Manhattan Public Schools for the school year ____, to be paid to MONTANA STATE UNIVERSITY. Criteria for awarding the scholarships is listed below.

2. WHO IS ELIGIBLE?

Any high school senior as of September ____, is eligible to apply if he/she meets these qualifications:

- Is enrolled and will be graduating from Manhattan Public High School, Manhattan, Montana
- Has a cumulative grade point average (GPA) C, or 2.0 or above on a 4.0 scale for the previous two and one half academic years (10th grade through first semester 12th grade only); and
- Declared to matriculate to Montana State University with a declared intent to participate in the (1) US Army Reserve Officer Training Program (ROTC), or (2) Law Enforcement Degree Study or (3) Registered Nurse Degree Study.
- Provide the Foundation with a student ID number for Montana State University.

3. SELECTION OF THE WINNERS

Foundation Scholarship Winners are selected on the basis of the information submitted in each student's application.

4. WHAT'S THE APPLICATION DEADLINE?

The postmark deadline for application is May 15. Application packages may not be faxed or emailed.

5. WHAT DO JUDGES LOOK FOR?

Judging is based on outstanding achievements in many areas of your life. While in 10th-12th grades, first semester, your cumulative GPA must be at least a C or 2.0 on a 4.0 scale; you must also demonstrate accomplishments in three criteria areas:

- Leadership: have accomplishments
- Obstacles Overcome: have faced a significant Obstacle(s) or Challenge(s)
- Community Service: have assisted in your communities, school, organizations

6. HOW CAN THE HUGHES FAMILY TRUST SCHOLARSHIP BE USED?

- Winners may use the scholarship for enrollment and tuition, fees, books, supplies and equipment required for course instruction at MONTANA STATE UNIVERSITY. Winners must provide proof that they graduated from Manhattan Public High School and that they are enrolled at Montana State University in one of the following programs: (1) US Army Reserve Officer Training Program (ROTC), or (2) Law Enforcement Degree Study or (3) Registered Nurse Degree Study.

Any award amount beyond the cost of educational expenses will be returned to the Foundation.

INSTRUCTIONS

Please read carefully. All parts of the application must be submitted in one packet, all together; grammatically correct and one sided. Information sent separately or after the due date will not be accepted for any reason.

- A) THE APPLICATION FORM: All items on the enclosed application are required and must be fully completed.
- B) CRITERIA STATEMENT: Written by you, your Criteria Statement must discuss your most significant accomplishments in each of the three criteria: Leadership, Obstacles Overcome and Community Service.
- C) COMMUNITY SERVICE VERIFICATION STATEMENT: An adult representative from the organization(s) where your Community Service was performed will complete and sign this form.
- D) REFERENCE LETTER: Your application must include a letter written and signed by an adult who verifies and supports the information in your criteria statement.
- E) GRADE TRANSCRIPT: Will be requested only to break a tie.
- F) APPLICATION DOCUMENT FORMAT: All pages and materials must be on 8.5 x 11" paper. The type size for the Criteria Statement and reference letters must be no smaller than 11 point, grammatically correct and on one side of the paper.
- G) DEADLINE FOR SUBMISSION: Your completed application package containing the application form, the criteria statement and reference letter(s) must be postmarked on or before May 15, _____. All application packages become the property of the Manhattan Public Schools Foundation and will not be returned.

LEADERSHIP

- Your Criteria Statement will be the main focus of the judges. Judges look for descriptions of meaningful accomplishments, lists of activities or achievements.
- Use examples of continuing leadership; not just brief, single events.

OBSTACLES OVERCOME

- Describe the most significant personal difficulties, challenges or disadvantages that you have faced.
- Describe details of how you overcame the obstacle(s) and how you made the most of the resources, support and opportunities from your community, family and school to help overcome these obstacles.
- Your obstacles may be economic, emotional, social, physical or geographic.

COMMUNITY SERVICE

- Describe up to two or more unpaid, volunteer activities you have participated in by the date of your application.
- Describe the duties/responsibilities and accomplishments and/or results.
- Attending meetings of organizations does not qualify as community service nor do activities completed for your family or relatives (babysitting for siblings, for example.)
- Write in paragraph form. Do not submit a list.

*WHEN PUTTING YOUR CRITERIA STATEMENT TOGETHER:

- **Clearly title each section:** Leadership, Obstacles Overcome and Community Service.
- Write in paragraph(s); do not list. Your statement should not be longer than two typewritten or word processed on 8.5 x 11" paper.

SEND APPLICATION TO:

Manhattan Public Schools Foundation Board
PO Box 1223
Manhattan, Montana 59741

CHECKLIST TO MAKE SURE YOUR APPLICATION PACKAGE IS COMPLETE:

- ___ The Application Form
- ___ The Criteria Statement (two single-sided pages or less)
- ___ Community Service Verification Statements (2 statements)
- ___ One Reference Letter (two single-sided pages or less)

*REMEMBER: THE APPLICATION MUST BE POSTMARKED ON OR BEFORE May 15, ____.

MANHATTAN PUBLIC SCHOOLS FOUNDATION, INC.
SCHOLARSHIP APPLICATION FORM
for
**“The Lieutenant General Patrick M. Hughes
and Karlene K. Hughes Family Trust**

PLEASE TYPE OR PRINT LEGIBLY IN BLACK BALLPOINT PEN.

Last Name _____ First Name _____

Middle Initial _____ Date _____

Home Phone _____ Home Address _____

City _____ State _____ Zip _____

Post-Graduation Plans:

Career I'm mostly likely to pursue: _____

“I certify that the information on this form and application package is subject to verification by the Manhattan Public Schools Foundation, INC.”

Applicant's Signature _____

Parent/Guardian Signature _____

Parent/Guardian's Name _____

Daytime Phone _____

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THE COMMUNITY SERVICE VERIFICATION STATEMENT

Please have your community service representative verify your service by filling out the form below for each community service activity that you included in your application.

ACTIVITY #1 By completing the following statement you are verifying that all the community service described is true and accurate to the best of your knowledge.

NAME OF ACTIVITY: _____

“I certify that _____
(applicant name)

Participated in _____
(name of activity)

For _____ from _____ to _____
(name of organization) (dates)

Signature of person verifying service _____

Title _____ Daytime Phone _____

ACTIVITY #2

NAME OF ACTIVITY: _____

“I certify that _____
(applicant name)

Participated in _____
(name of activity)

For _____ from _____ to _____
(name of organization) (dates)

Signature of person verifying service _____

Title _____ Daytime Phone _____