

**MANHATTAN PUBLIC SCHOOLS
SCOPE AND SEQUENCE-BUSINESS**

Content Area	State Standards & Benchmarks 12	Acct	Adv Acct	Bus Law	Off Proc	Econ
ACCOUNTING						
Careers in Accounting	1.1, 1.2	P	A			
Use of T accounts	2.1	P	A			
Use of Journals	2.1	P	A			
Posting to Ledgers	2.1	P	A			
Business Organization	5.2, 5.3	P	A			
Cash Control	2.1, 2.4	P	A			
Worksheets	2.1	P	A			
Computerized Accounting	2.1, 2.4, 5.1, 5.4	P	A			
Special Journals	2.1	P	A			
Subsidiary Ledgers	2.1	P	A			
Adjusting & Closing Entries	2.1	P	A			
Accts Rec and Payable	2.1	P	A			
Inventory Methods	2.1	P	A			
Notes and Interest	2.1	P	A			
Departmentalized Accounting	2.1		P			
Voucher Systems	2.1		P			
Plant Asset accounting	2.1, 2.4		P			
Corporate Accounting	2.1, 2.2, 2.4		P			
Cost Accounting	2.1, 2.4, 5.3		P			
BUSINESS LAW						
U.S. Legal System	3.5			P		
Law and Ethics	1.3, 3.2, 3.3			P		
Constitutional Rights	5.3			P		
The Court System	4.1			P		
Criminal Laws	5.3			P		
Civil Laws	5.3			P		
Personal Injury Laws	5.3			P		
Contract Law	5.3			P		
Consumer Protection	3.2, 3.5			P		
Property Law	5.3			P		
Employment Law	3.2, 3.5			P		

